

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
21 February 2019
BOARD MEETING**

Presiding: Dr. Dagmar Vitek, Chair 2019

Time: 12:30 p.m.

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Dr. Dagmar Vitek, Chair 2019
Maureen M. Wilson, Vice-Chair
Carlton Christensen
La Vone Liddle
Karen Okabe

Others Present: Ary Faraji, Ph.D., Executive Director
Aleta Fairbanks, CFO

1. Roll Call:

Trustee Vitek called the meeting to order at 12:32 p.m. It was confirmed that the voice recorder was turned on, and no conflicts of interest were declared.

2. Public Comment:

There were no public comments.

3. Approval of the Minutes from the 17 January 2019 Monthly Board Meeting:

The minutes of the January 2019 Board Meeting had been distributed previously to the Board Members, and no modifications were necessary. Trustee Liddle made a motion to approve the 17 January 2019 Board Meeting Minutes as presented; the motion was seconded by Trustee Wilson and passed with a unanimous vote.

4. Presentation of the January 2019 Financial Statements and Approval of Bills for Payment:

The Board Members had received a copy of the financial statements prior to the Board Meeting; the credit card receipts for the credit card statements having a balance

over \$1,000, the balance sheets, and the General Fund's reconciled bank statement were also circulated. The District has traditionally carried only liability insurance on the vehicles. Trustee Christensen asked what the additional charge would be if the District were to carry comprehensive insurance on the vehicles. Executive Director Faraji agreed to get an idea what the additional cost would be from our Utah Local Governments Trust insurance agent, Greg Baumgartner, and to have him run a comparison with other districts. No other questions were raised when CFO Fairbanks discussed the financials. Trustee Christensen made a motion to approve the January 2019 Financial Statements and January's bills for payment; Trustee Okabe seconded the motion, and it carried unanimously.

5. Discussion and Approval of Proposed Changes to Policies and Procedures:

After some discussion about the policies and procedures, the Board requested that staff review the sections first, run the modified version through the attorney to make sure they comply with current employment law, and then ask the Board to approve them. The Board is willing to provide input whenever needed, and the modifications will be readily identifiable. Trustee Liddle made a motion to give preliminary approval for these specific changes to the Policies and Procedures. The motion was unanimously passed after being seconded by Trustee Okabe.

6. Discussion and Approval for UASD Extended Contract:

Because membership with the Utah Association of Special Districts does not include providing specific appropriations for districts, Executive Director Faraji discussed the possibility of contracting with Heather Anderson to provide lobbying services for SLCMAD's fiscal and other legislative needs. She responded to his inquiry with two options that were considered by the Board. The Board elected to choose the smaller of the two options, which satisfies the District's small purchase policy. Trustee Liddle made a motion that the District pursue a contract agreeing to \$10,000 per fiscal year, with a minimum two-year contract. The motion was seconded by Trustee Christensen and carried unanimously.

7. Legislative Updates:

The Board was provided with a copy of the legislative updates that Ryan Lusty, Manager of the Magna MAD, provided on this year's activity. Executive Director Faraji briefly mentioned HB 311 – Governmental Immunity Revisions, sponsored by Michael McKell, and HJR 20 - Joint Resolution on Drone Safety, sponsored by Adam Robertson. This joint resolution simply specifies that the State prefers everyone to use and implement the "Know Before You Fly" program; it doesn't really affect our District, for our drones are flown by a registered pilot and everything our District does with our drone applications has gone through a legal process on both local and federal levels.

SB 179 – Truth in Taxation Amendment, sponsored by Lincoln Fillmore, was the

last bill specifically mentioned. This bill requires a taxing entity to discuss a proposed tax rate increase at a public meeting held only for the purpose of discussing and taking action on a tax rate increase; it also prohibits restriction on the number of individuals who offer public comment and prohibits a taxing entity from holding a public hearing to discuss a proposed tax rate increase on the same date as another public meeting of a taxing entity. UASD is opposing this bill and will keep a close eye on it.

8. Discussion and Approval for Executive Director to Attend and Present at the Singapore Urban Pest Management Forum:

Executive Director Faraji has been invited to attend and present at the Singapore Urban Pest Management Forum this April. His registration, hotel, and meals will be covered, and he will receive a \$500 honorarium. He requested permission to use the \$500 honorarium to cover hotel costs to extend his stay in order to go out in the field and visit other mosquito-related areas. The Board agreed that this would be a great learning opportunity. After some discussion, Trustee Christensen made a motion to allow Executive Director Faraji to attend and present at the Singapore Urban Pest Management Forum, to approve airfare up to \$1,500, to cover his time, and to include the additional per diem resulting from his extended visit. The motion was seconded by Trustee Okabe, and it passed unanimously. Executive Director Faraji agreed to give the Board his presentation when he returns from the forum.

9. Report on Attended and Reminder/Approval of Upcoming Training/Meetings:

- **UC Davis/UC Riverside PAC VEC, 23-24 January 2019, University of California, Davis, CA**

Executive Director Faraji made a formal request with the CDC for Utah to join the Pacific Southwest Center of Excellence in Vector-Borne Diseases, which has been approved. He attended this meeting and presented on SLCMAD's program and research. He is also seeking a \$25,000 grant to further our research in collaboration with a geneticist at the University of Utah.

- **MVCAC, 3-6 February 2019, Burlingame, CA**

Executive Director Faraji and Assistant Director White attended and presented at the Mosquito and Vector Control Association of California conference this year.

- **WMMA, 13-15 February 2019, Lander, WY**

Executive Director Faraji asked Assistant Director White to attend the Wyoming Mosquito Management Association meeting in his place; however, hazardous weather conditions prevented travel to Wyoming, and Assistant Director White gave his presentation over Skype. Executive Director Faraji has reimbursed the District for the per diem that he had received for attending the Wyoming meetings.

- **AMCA, 25 February – 1 March 2019, Orlando, FL**

Executive Director Faraji is in charge of the AMCA program this year, and he is going out of his way to prepare a program that has never been seen before. He has lined up some exciting keynote speakers, and he is hoping to set up the first TED-type talk at AMCA. Attending this innovative meeting will be enlightening to the Board, and Trustees Vitek and Christensen have been able to clear their schedules to participate in the meetings.

- **WCMVCA, 5-6 March 2019, Layton, UT**

The West Central Mosquito and Vector Control Association's conference will be held in Layton, Utah this year. Trustee Wilson indicated she plans on attending the conference, but she will commute rather than make a hotel reservation. The entire staff will be invited to attend this conference. Members of CDC have requested to visit our current and future facility during this meeting as well.

- **ESA-PAB, 1-4 April 2019, San Diego, CA**

Executive Director is on the Editorial Board, and he will be attending this meeting.

- **AMCA Washington Days, 14-16 May 2019, Washington D.C.**

AMCA's Washington Days will begin on 14 May this year. The legislative issues will be covered Tuesday, visits will be conducted on Wednesday, and follow-up discussions and training will be held Thursday.

10. Executive Director's Report (Construction Updates):

We have begun the collaborative work with some University of Utah engineering students; they have created a 3-D scan of our drone, and they are planning to update all of the components that we have been making inhouse, such as the 3-D printing and software programs. They are helping Urban Field Supervisor Sorensen create a more professional automated UAV system. We have made a \$1,000 donation to help cover this project's costs.

We submitted a pre-proposal through the Department of Defense's Deployed War Fighter Program based on the sugar alcohols that we have been working on. They liked our pre-proposal, and have invited us to submit a full proposal. If we receive this grant, we will combine our studies with LSU, USDA of Kansas, and USDA of Florida. If we are not able to secure grant money, we will still continue our testing, but it will be on a much smaller scale. We would also like to research how sugar alcohols affect honey bees, sand flies, and biting midges.

On the construction front, everything is moving forward quite nicely. We are undergoing a few changes to materials and to a few other modifications we have requested. Hogan Construction has requested some additional time to finish the project,

and we are negotiating a new completion date. Executive Director Faraji invited the Trustees to take a tour of the new facility.

Rural Field Supervisor Keith Lawson will be retiring on 28 February 2019 of this year, so staff joined the Board to thank him for the service he has given to the District since 1994 as a seasonal employee and as a full-time employee. In addition to being knowledgeable, he has always been a hard worker, and his pleasant, up-beat attitude has made it a pleasure to work with him. He will definitely be missed!

11. Probable Agenda Items for 21 March 2019 Monthly Board Meeting, 12:30 p.m.:

- Construction Updates
- Anticipated Completion Date / Open House Discussion
- Liability vs Comprehensive Insurance
- Legislative Updates
- Executive Director's Report

12. Adjournment:

Trustee Christensen made a motion to adjourn the meeting at 1:46 p.m. Trustee Liddle seconded the unanimously-received motion. A boxed lunch will be available before the 21 March 2019 regular monthly board meeting, which will begin at 12:30 p.m.



Ary Faraji, Executive Director

21 MAR 19
Date



Dr. Dagmar Vitek, Chair 2019

3-21-19
Date