

**MINUTES OF THE  
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT  
29 March 2018  
ELECTRONIC BOARD MEETING**

Presiding: Carlton Christensen, Chair

Time: 3:00 p.m.

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Carlton Christensen, Chair 2018  
La Vone Liddle  
Karen Okabe

Trustees on Phone: Dr. Dagmar Vitek, Vice-Chair  
Maureen M. Wilson

Others Present: Ary Faraji, Ph.D., Executive Director  
Gregory White, Ph.D., Assistant Director  
Aleta Fairbanks, CFO

**1. Roll Call:**

The meeting was called to order at 6:14 p.m.; it was confirmed that the voice recorder was turned on, and no conflicts of interest were declared.

**2. Public Comment:**

There were no comments, for no members of the public were present.

**3. Discussion and Approval to Proceed with Award Letter and Contract to Hogan & Associates Construction for the Construction of New Facilities for the Salt Lake City Mosquito Abatement District:**

Executive Director Faraji reviewed the construction contract award process with the Board and informed the Board that 13 proposals were initially received in response to our

Request for Qualifications. Those proposals were then reviewed and ranked by a committee consisting of Executive Director Faraji, Assistant Director White, Trustee Christensen, Trustee Liddle, Architect Olcott, and Owners Representative Larson. A short-listed group of five contractors were then invited to submit a formal bid on our construction project. All five of the contractors submitted a formal bid. The official bids were publicly opened on 20 March 2018. From the five bids that were submitted, the lowest bid was from Hogan and Associates Construction. Since the committee had previously decided that all firms were equally capable of completing our construction project, the lowest submitted bid should be the one accepted in order to follow compliance with State Procurement Codes. As a result, Executive Director Faraji requested that the Board officially accept the bid submitted by Hogan and Associates Construction and to provide them with an award letter, effective immediately, to be followed by an official contract. Trustee Liddle moved that an award letter and official contract negotiations begin with Hogan and Associates Construction. Trustee Okabe seconded the motion, and it passed unanimously.

**4. Adjournment:**

Trustee Okabe made a motion to adjourn the meeting at 3:25 p.m.

  
\_\_\_\_\_  
Ary Faraji, Executive Director

19 APR 2018  
Date

  
\_\_\_\_\_  
Carlton Christensen, Chair

4/19/18  
Date