

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
22 March 2018
BOARD MEETING**

Presiding: Carlton Christensen, Chair

Time: 6:15 p.m.

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Carlton Christensen, Chair 2018
Dr. Dagmar Vitek, Vice-Chair
La Vone Liddle
Karen Okabe
Maureen M. Wilson

Others Present: Ary Faraji, Ph.D., Executive Director
Gregory White, Ph.D., Assistant Director
Aleta Fairbanks, CFO
Aaron Wade, Gilmore Bell (Left the meeting at 6:20 p.m.)

1. Roll Call:

The meeting was called to order at 6:15 p.m.; it was confirmed that the voice recorder was turned on, and no conflicts of interest were declared.

2. Public Comment:

There were no comments, for no members of the public were present.

3. Discussion Regarding 2018 Lease Revenue Bonds:

Aaron Wade, our Bond Council from Gilmore Bell, provided an update on the bonds. Mark Anderson, the District's Legal Counsel, is currently reviewing the documents. He has indicated that he has a few minor edits, and these will be communicated/finalized next Monday morning. The bond paperwork will be signed; once the District's legal counsel is satisfied, the bond sale will be ready to take place on 29 March 2018.

4. Approval of the 22 February 2018 Minutes of the February Monthly Board Meeting:

The minutes of February's Board Meeting had been sent previously to the Board Members for review; Trustee Christensen asked if there were any corrections that needed to be made. As they required no modifications, Trustee Liddle made a motion to approve the 22 February 2018 Monthly Board Meeting Minutes. The motion carried unanimously after being seconded by Trustee Vitek.

5. Presentation of the February 2018 Financial Statements and Approval of Bills for Payment:

The Board Members also had an opportunity to examine the financials prior to the Board Meeting. The reconciled bank statement, balance sheets, and credit card receipts for each credit card statement with a balance over \$1,000 were circulated for the Board to examine. CFO Fairbanks reviewed the account balances, revenue, and expenses of the General Fund, Capital Projects Fund, and the Local Building Authority. Trustee Vitek made a motion to approve February's bills for payment and the February 2018 Financial Statements; Trustee Wilson seconded the motion, and it passed unanimously.

6. Construction and Architect Updates:

Executive Director Faraji reminded the Board that a selection committee comprised of Trustees Christensen and Liddle, Scott Olcott from Design West Architects, Assistant Director White, Kris Larson of Construction Control Corporation, and himself had reviewed the 13 general contractor responses to the District's RFQ. This selection committee had also designated which general contractors would be invited to bid on our new facility. David Whitney of Construction Control Corporation conducted the bid opening session earlier this week, and representatives from all five companies were present. The two lowest bids were provided by Hogan Construction and Big-D Construction. David Whitney asked both contractors to submit a schedule of their sub-contractors and costs to him within 24 hours. These schedules will be reviewed to ascertain that nothing looks out-of-line. A meeting to discuss the bid schedules will be held Friday morning, and the Board will be contacted shortly thereafter to approve awarding the construction contract.

Materials testing is an additional construction requirement which will assist in quality control. RFPs, short listing, and final company selection will be conducted by Construction Control Corporation.

7. Annexation Updates:

The Lieutenant Governor has accepted the paperwork for Salt Lake City, and we have received the officially-recorded documents. This finalizes all of the annexations except for Emigration Metro Township. There is no official update on this last annexation as of yet. Their attorney, David Church, was guiding them towards drafting a joint resolution to actually pursue annexation. He has been communicating with our attorney, Mark Anderson; if they decide to pass the joint resolution, it will initiate the sixty-day public comment period. However, there is no binding obligation on Emigration to pursue annexation, should they change their mind after the public comment period. We have also communicated to Emigration that we would still respond and assist on an as-needed basis even if they do not formally join our service area. However, Manager Faraji is hoping that the Emigration Council understands the long-term benefit and public health protection that our services could provide to their residents. We should have more information on their intentions by the end of March 2018.

Representatives from the Utah State Tax Commission have been invited to attend the April Board Meeting in order to discuss how new growth and the certified tax rate are calculated. We would like to obtain an idea on how much additional revenue the newly-annexed areas will provide.

8. Report on Attended and Reminder / Approval of Upcoming Training / Meetings:

- **AMCA Annual Conference, 26 February-2 March 2018, Kansas City, MO**

Executive Director Faraji and Assistant Director White both provided excellent presentations on some of the research/studies/accomplishments of our District over the past year. Staff member Nadja Mayerle, last year's seasonal Lab Director, earned a scholarship to shadow Central Life Sciences at the conference. She submitted a poster and displayed some of the District's newly-designed mosquito traps. Rural Field Supervisor Keith Lawson and Assistant Mechanic Quinten Salt also appreciated the opportunity to attend the AMCA meetings in Kansas City, Missouri. They enjoyed the presentations, gleaned a lot of information, and felt their time was well-spent.

Because he is now officially the Vice President of the AMCA, Executive Director Faraji will be in charge of AMCA's 2019 program. He is going to increase the number of scientific presentations, and he is planning on introducing a "Mosquito Jeopardy" section.

- **WCMVCA, 13-15 March 2018, Loveland, CO**

On behalf of the AMCA and CDC, Manager Faraji and Assistant Manager White conducted a Train-the-Trainer Workshop on invasive *Aedes* control on the 13th of

March. Around 55 individuals registered for this training, which was the largest response AMCA has had so far. Because of the interest the western states have displayed, AMCA will do a second training session in 2019. The training included some presentations, but the majority of the time involved group discussions which included assignments to evaluate proper responses to specified problems and challenges. The training was well-received and went better than they had dared to expect. Most of the staff also attended the WCMVCA meetings that followed the Train-the-Trainer Workshop. The District's Urban Field Supervisor, Brad Sorensen, gave an excellent presentation on FAA regulations and how to utilize drones in mosquito control, including a modified granulator dispenser and a 3-D imagery model of our District. Our IT/GIS Specialist, Andrew Dewsnup, has been assisting Brad and other members of the team by designing models for the 3-D printer that fulfill a variety of the District's needs.

- **NCMCA, 5-6 April 2018, Winnipeg, Canada**

Executive Director Faraji has been invited to present at the North Central Mosquito Control Association meetings in Winnipeg, Canada. They will take care of his registration costs for this meeting.

- **CDC ELC, 9-10 April 2018, Atlanta, GA**

The CDC has asked Assistant Director White to present a talk about our experience employing the California Surveillance System (Cal Surv) in Utah. SLCMAD has been working to get our own version of this database (U Surv) functioning in Utah, and the CDC is interested in developing a cross-state collaboration and sharing of resources. The State will fund his participation with some available ELC (Epidemiology and Laboratory Capacity) funding.

- **UGIC, 7-9 May 2018, Vernal, UT**

IT/GIS Specialist Dewsnup will be attending the Utah Geographic Info Council's annual conference in Vernal, Utah. He will receive updated training on ESRI technology and software solutions, recommendations for interactive web mapping, UAV & FAA training, and the opportunity to network with other techies.

- **IMVCA, 8-10 May 2018, Nampa, ID**

The Idaho Mosquito and Vector Control Association has invited Executive Director Faraji to present at their Spring Workshop in Nampa. This year, they plan to focus on Integrated Mosquito Management techniques and strategies. Should he decide to attend, Executive Director Faraji will most likely only stay one day.

• **AMCA Washington Days, 14-16 May 2018, Washington, D.C.**

Executive Director Faraji, CFO Fairbanks, Trustee Liddle, and Trustee Christensen will be attending the AMCA Washington Days meetings in 2018.

9. Executive Director's Report:

Prior to this meeting, the Board received a copy of the Executive Director's Report containing the regular monthly data. In the interest of time, this month's report was brief because the Board Meeting was held after the 6:00 p.m. LBA public hearing.

10. Probable Agenda Items for 19 April 2018 Monthly Board Meeting, 12:30 p.m.:

- Bond Updates
- Construction Updates
- Annexation Update
- State Tax Commission
- Executive Director's Report

11. Adjournment:

Trustee Liddle made a motion to adjourn the meeting at 6:55 p.m. A boxed lunch will be available at noon for the Board Members prior to the 19 April 2018 Board Meeting.



Ary Faraji, Executive Director

19 APR 2018
Date



Carlton Christensen, Chair

4/19/18
Date