

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
19 May 2016
BOARD MEETING**

1. Roll Call:

Presiding: La Vone Liddle, Vice-Chair

Time: 12:32 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Karen Okabe, Chair 2016 (via phone; left meeting at 1:54, #9)
La Vone Liddle, Vice-Chair
Carlton Christensen
Dr. Dagmar Vitek
Maureen M. Wilson

Staff Present: Sammie Lee Dickson, Ph.D., Manager
Ary Faraji, Ph.D., Assistant Manager / Entomologist
Aleta Fairbanks, CFO

Manager Dickson confirmed that the voice recorder was turned on; there were no conflicts of interest declared.

Trustee Liddle pointed out that this will be Manager Dickson's very last board meeting as SLCMAD's Manager. She mentioned that it has been an honor and a privilege to serve with him; he has maintained a pristine facility, and his board meetings have been well-organized. She has served on several boards, and this one has been supreme. She has also appreciated the friendship that Manager Dickson has proffered.

A few tears surfaced as several other members of the Board added their appreciation and complimented Manager Dickson on his integrity and expertise; he has exemplified dedicated public service. Assistant Manager Faraji expressed his deep appreciation for the exceptional mentoring Manager Dickson has afforded him.

Manager Dickson remarked that he has been fortunate to have one of the great jobs; he has truly enjoyed working for the District. He warmly expressed his appreciation for being able to work 38 years...to the day...for the District. Then, true to form, he redirected the focus by recognizing other people he has worked with over the years.

2. Approval of the April 21, 2016, Monthly Board Meeting Minutes:

The Board Members had been given an opportunity to review the pending Minutes of the April 21, 2016, Board Meeting prior to this meeting. Trustee Wilson made a motion to approve the April 21, 2016, Board Meeting Minutes as presented. The motion was seconded by Trustee Okabe and passed with a unanimous vote.

3. Presentation of the April 2016 Financial Statements and Approval of Bills for Payment:

Assistant Manager Faraji reviewed the April financial statements with the Board. All expenditures were reviewed with special attention paid to those in excess of \$1,000, as requested by the Board.

A review was also made of any budget line items that were over the expected percentage of spending for this time of the budget year. Expenses for April totaled \$393,108.68 from the General Fund and nothing from the Capital Projects Fund. Assistant Manager Faraji noted that the following line item expenditures were unexpectedly greater than 33.3% of the budget year that has elapsed (excluding items that are not paid proportionately over the year): Interest Earnings, Sale of Fixed Assets, Interest Expense, and Garbage Removal.

Trustee Christensen made a motion to approve the April financial statements and payment of bills. The motion was seconded by Trustee Wilson and passed unanimously.

4. Signing of New Bank Signature Cards:

All of the Board Members completed and signed the new bank signature card form; Trustee Okabe had signed the form prior to leaving town.

5. Approval of Purchase:

- **Laptop Computer:** Assistant Manager Faraji has been utilizing his own personal laptop computer to conduct SLCMAD business, but it is ageing. The Dell quote for a MIRAMAR 17,7710 laptop computer was reviewed by the Board. Trustee Okabe made a motion to approve purchasing this Dell laptop computer; Trustee Christensen seconded the motion, and it carried with a unanimous vote.
- **ArcGIS Online Expansion:** The District has been using 18 software licenses, but because of growing demands, it has become necessary to obtain additional licenses. The ArcGIS licenses are unfortunately sold in "steps", and the next "step" covers 18 – 50 licenses. The additional licenses (at a pro-rated cost for 5/19/2016 – 03/11/2017) will increase the current subscription by \$2,034.05. Trustee Christensen made a motion to approve purchasing the

additional licenses. The motion was seconded by Trustee Vitek and passed unanimously.

6. Five-Year Plan Update:

- Update of Assistant Manager: Dr. Greg White has indicated that things are moving rapidly on his end. He has accepted an offer on his home in California, and he is currently in Utah looking for a home to purchase. He is hoping that he will be available to start work sometime around June 22nd.
- Agreement Negotiations with Attorney, Financial Advisor & Commercial Realtor: A contract for legal counsel has been negotiated and signed with Fabian VanCott; Mark Anderson is now officially our legal counsel. He reviewed and is comfortable with the real estate contract with Coldwell Banker Commercial for the sale of our property, and we will go ahead and sign it. However, the contract with Windermere will be signed once one clarification is completed. Mr. Anderson has also looked over the contract with Zions Public Finance. It is a standard contract; he is comfortable with it, and we will sign and mail the contract tomorrow.
- Discussion and Decision to Remodel or Relocate District Facility: Several months of analysis have been put into the "remodel vs. relocate" challenge. After a lengthy discussion reviewing the pros and cons of relocating the District facility, Trustee Christensen made a motion that the Board direct staff to pursue land acquisition with the intent of relocating the District. Trustee Okabe seconded the motion, and it passed with a unanimous vote. Assistant Manager Faraji will set up a meeting for the attorney, architect, financial advisor, realtors, and Sage Environmental to discuss the strategic plan and set a timeline for Phase I. No more than two Board Members can be present at this meeting, unless the Board would like to publicly advertise the meeting.

7. Declaration of a ULV Sprayer as Surplus Property – Donation to Tooele Valley MAD:

The District has a fully-depreciated Phoenix ULV fogger that is not being utilized because it is unable to sync with the GPS that the District uses due to a circuit board failure. Assistant Manager Faraji requested permission to declare this fogger as surplus property and, as a service to our industry, permission to donate this fogger to the Tooele Valley MAD. Tooele is a smaller MAD and would be able to put this fogger to good use. Trustee Vitek made a motion that the Phoenix ULV fogger be declared as surplus property and donated to the Tooele Valley MAD. This motion was seconded by Trustee Christensen, and it carried unanimously.

8. Old Site Monitoring Well Issues:

A brief history of the environmental issues encountered at the MAD's old facility site was related to the Board. Some DDT contamination had occurred on site. After the top three feet of soil had been incinerated, the property was sold with

the understanding that the previously-contaminated areas could only be developed as parking areas. Sage Environmental has been monitoring five wells at this site, and every two years the District has been signing new amendments to the original contract. The Department of Environmental Quality is now pleased with the non-fluctuating levels of DDT, and it has changed the required monitoring from every two years to every five years.

The City is expanding the adjoining park; a pathway had been constructed adjacent to one of our monitoring wells, leaving the well head about twenty inches below grade. The cost for Sage Environmental to bring the well head up to grade was under \$2,000, and it has already been rectified. A lot of paperwork documenting the history of the old site can be found in the file room.

9. 2015 RDA Settlement:

The District received two RDA settlements for 2015: the recurring Central Business District Extension Agreement totaling \$127,245.24 and an extra, one-time-only, Sugar House Extension Agreement for \$15,591.43. These funds are not subject to "truth in taxation" laws.

10. Ogden Hinckley Airport New Rules & Regulations:

Ogden Hinckley Airport has hired a consulting firm to draft new rules and regulations for the airport. Assistant Manager Faraji and Manager Dickson, along with Managers Hatch (MAD-Davis) and Arkoudous (Weber MAD), met with Tom Christopoulos, Ogden City CED Director, on April 27th to clarify everyone's positions. The Airport wants to limit its liabilities, and MADs are already doing some of the procedures the Airport is requesting. For example, inclement weather concerns are resolved because MADs don't spray during unfavorable weather conditions. Airplane calibrations caused some concern last year, which inspired the decision to complete calibrations elsewhere in the future. The Airport's representatives appeared to be receptive. We agreed to provide them with an addendum A, and we will be obtaining extra insurance through DSLASA. Assistant Manager Faraji will review the "remedies" to verify that they are fair and just.

11. Report on Attended and Reminder / Approval of Upcoming Training / Meetings:

- AMCA Washington Conference, Georgetown Melrose Hotel, Washington, DC, May 9 – 11, 2016: A report on the AMCA Washington DC Conference was given by Trustee Liddle, Assistant Manager Faraji, and CFO Fairbanks. Utah's representatives were well received.

The CDC has been approved to receive \$25,000,000 for Zika virus surveillance and training.

The Clean Water Act NPDES Permit was, once again, one of the primary

issues mosquito personnel discussed with federal representatives in Washington DC. House Bill 897 failed by only 15 votes: 159 nays and 262 yeas. We needed 277 yeas to pass. All of Utah's representatives voted in favor of the bill.

- 8th Air Force Larvicide Mission over the Rivers around Williston, ND, June 1 – 5, 2016: Assistant Manager Faraji has been invited to North Dakota to do a presentation on how we approach mosquito control in the greater Salt Lake area. He would like to observe the Williston Intern Program that is functioning quite well, and he is interested in the larvicide and adulticide testing being conducted by the Air Force in that area. The Air Force is also interested in conducting tests in the Salt Lake area; they are looking for answers that will help protect US troops. Our desert area has low humidity and unique weather conditions, and they want to learn how a product will perform if it is disseminated from large planes. The Board discussed how the District would function if Assistant Manager Faraji went to North Dakota; it was finally decided that the District would be all right if he decided to leave for a few days.

Trustee Christensen made a motion that Assistant Manager Faraji could visit North Dakota and participate in the Air Force's test, should he desire to do so. After being seconded by Trustee Wilson, the motion passed unanimously.

- Entomological Society of America, International Congress of Entomology, Orlando, FL, September 25-30, 2016: The Board was reminded that Assistant Manager Faraji is creating a symposium on unmanned aerial vehicles for mosquito control during this meeting. It is a larger gathering than the AMCA meetings, involving international attendance and sharing of best practices.

12. Manager's Report:

Manager Dickson provided the Board with a copy of the Manager's Report for review earlier this week. This report was for informational purposes this month, and it was only briefly discussed with the Board. Education Specialist Greg Jensen has been doing well on fit-testing crew members, and the service requests were up in April this year.

- Propane Research Council and Possible Research Grant: Some of the members of the Propane Research Council (PRC) are interested in expanding out into researching biting midges (*Leptoconops*). These fly larvae live in muddy or sandy soil. PRC has developed a machine that rakes and torches soil, and the Council is willing to fund \$50,000 to pursue the efficacy of the machine. This research could hopefully expand to include the control of biting midges as well as other insects.

Trustee Christensen made a motion that conditional approval be given for the District to participate in the PRC research, based on Greg White's interest in

working on this project and only if the administration decides it has the desire and capacity to conduct the research. Trustee Vitek seconded the motion, and it carried unanimously.

- University of California at San Francisco Malaria Project and the use of Bicycles: Urban Field Supervisor Brad Sorensen presented a webinar for AMCA on our bicycle program, and it stirred some interest at the University of California. They have a malaria project, and they were intrigued with the idea of using bikes as an affordable way to conduct larval control for vectors of that disease. Two people visited the District and interviewed personnel concerning costs, challenges, detailed processes, etc.

13. Probable Agenda Items for the June 16, Monthly Board Meeting:


Probable items on the agenda for the June 16, 2016, monthly Board Meeting to be held at 6:00 PM include, but are not limited to:

- Presentation of Financial Audit for year ending December 31, 2015
- Discussion and Approval of Certified Tax Rate for 2016
- 2016 Budget Amendments
- Proposed Budget for 2017
- Phase I: Permission for Manager Faraji to make Relocation Decisions

A boxed meal will be available at 5:30 for the Board Members prior to the June Board Meeting.

14. Adjournment:

The meeting was adjourned at 2:52 PM.



Ary Faraji, District Manager

16 JUNE 2016
Date



La Vone Liddle, Board Vice-Chair

06/16/2016
Date