

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
May 15, 2014
BOARD MEETING**

1. Roll Call:

Presiding: Maureen Wilson, Board Chair 2014

Time: 12:30 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Maureen Wilson, Chair 2014
Todd Erskine, Vice Chair (arrived during item #3 @ 12:37)
Dr. Dagmar Vitek
La Vone Liddle

Trustees Excused: None

Others Present: Sammie Lee Dickson, District Manager
Sally Beagley, District Secretary
Karen Okabe

2. Approval of the April 17, 2014, Minutes of the April Monthly Board Meeting:

Trustee Liddle offered the following corrections to the pending minutes: under others present capitalize 'Secretary'; item #4, heading, capitalize 'Board'; item #6, heading, capitalize 'Software'; and in item #6, in the seventh sentence, insert an apostrophe in 'District's.' Trustee Liddle made a motion to accept the April 17, 2014, Minutes of the April Board Meeting with the above corrections. Trustee Vitek seconded the motion and it passed with a unanimous vote.

3. Presentation of April 2014 Financial Statements and Approval of Bills for Payment:

Manager Dickson reviewed the April financial statements with the Board. All expenditures in excess of \$500 were reviewed. A review was also made of any budget line items that were over the expected percentage of spending for this time of the budget year.

Expenses for April totaled \$189,439.98 with \$189,439.98 from the General Fund and \$0.00 from the Capital Projects Fund. Trustee Liddle made a motion to accept the April financial statement and to pay the bills as presented. The motion was seconded by Trustee Vitek and passed with a unanimous vote.

4. Appointment of a New Board Member:

Holly Hilton, Project & Policy Manager for Mayor Becker, sent Manager Dickson a copy of a letter from Mayor Becker to Salt Lake City Council Chair, Charlie Luke, recommending the appointment of Karen Suzuki Okabe to fill the remainder of Gayle Thomas' term, through December 21, 2016. Ms. Okabe was in attendance of this meeting to get a feel for how the Board functions.

5. Approval of Bids to Sell Surplus Property:

For the past two weeks, the District has placed two surplus vehicles, a 2006 Ford Ranger and a 2003 Chevrolet S-10, in the District's driveway near Redwood Road with for sale signs and bid forms on them. The deadline for accepting sealed bids was 9:00 pm on May 14. The District received seven bids on each vehicle. The high bid on the 2003 Chevrolet was \$7,575.00 and the estimated Blue Book value for this vehicle is \$7,982.00. The high bid on the 2006 Ford Ranger was \$8,461.19 and the estimated Blue Book value for this vehicle is \$8,051.00. Trustee Erskine made a motion to approve the sale of the two vehicles to the highest bidder, and if that bidder for some reason declines to purchase the vehicle, then it will be offered to the next lower bid until it is sold. The motion was seconded by Trustee Liddle and passed with a unanimous vote.

6. Approval to Purchase:

At the April 17 Board Meeting, there was a discussion on the purchase of seven Nexus 7 tablet computers and five licenses of ArcView online software at \$500 per license, however, there was no official action taken on the approval for purchase. Manager Dickson, who was not in attendance at the April 17 Board Meeting, contacted all four Board Members by email and received their approval for the purchase of those tablet computers.

The District will be switching from a digital based telephone system at the District's facility during June to voice over internet. This means that the District will not have to purchase new digital telephone hardware at an estimated cost of \$15,000. Instead, the District will need to purchase 14 individual telephones and upgrade its internet capability. The best quote for the telephones was from Metrolinedirect.com for \$102 for each of four Polycom VVX 300 VoIP handsets and \$145.95 for each of 10 Polycom VVX 400 VoIP handsets for a total cost of \$1,867.50. The voice over internet service will be provided by Americom Technologies and the new high speed internet will be provided by Xfinity. The telephone service plus internet service monthly cost will be very close in cost to the current monthly fee that the District pays Integra Telecom for those services. The advantage is, not having to purchase very expensive hardware that has a limited life span. Increasing the speed of the internet will require the installation of an Adtran Gigabit Ethernet switch at a best quote supplied by Americom Technologies for \$1,414.30.

On Wednesday of this week, one of the District's two clothes washer quit working. It was determined by the District mechanic that the machine was not worth the cost of repairing and needs to be replaced. Manager Dickson was able to obtain six bids on a non-coin commercial GE 3.6 top-load clothes washer, model WNRD2050GWC, with the low bid from Mountain Land Design for \$709.00.

Trustee Erskine made a motion that the District approve the purchase of the following items: seven Nexus 7 tablet computers at a total cost of \$1,706.27 from Amazon.com, five licenses of ArcView online software for \$2,500 from ESRI, 14 Polycom telephones at a cost of \$1,867.50 from Metrolinedirect.com, an Adtran Gigabit Ethernet switch for \$1,414.30 from Americom Technologies and a GE top-load, non-coin, commercial clothes washer for \$709.00 from Mountain Land Design. The motion was seconded by Trustee Liddle and passed with a unanimous vote.

7. Redevelopment Agency of Salt Lake City – Tax Increment Distribution:

In 2004, the Redevelopment Agency of Salt Lake City extended the Central Business District (CBD) project for an additional 26 years. Part of the agreement for extending the CBD was that the RDA would distribute a 60% tax increment to the participating agencies. In the past month, the District received a tax increment distribution for 2013 of \$47,484. It is estimated that the tax increment distribution for 2014 will be \$52,124 and \$137,370 for 2015. Tax increment distributions will continue through 2040.

8. Report on Attended and Reminder of Upcoming Meetings:

Trustees Liddle and Wilson, six staff members and fourteen seasonal employees attended the Utah Mosquito Abatement Association Annual Workshop held on Saturday, April 12, 2014, at the Utah Local Government Trust offices in North Salt Lake. Manager Dickson presented a talk on 'West Nile Virus.'

The Utah State Auditor's Office held a Board Member training session at the Utah State Capitol Complex, east building on April 29, from 6:00 until 9:00 pm. Trustees Wilson and Liddle along with Manager Dickson attended the training.

The South Salt Lake Valley MAD has invited any of this District's Board Members to attend the required yearly training at their facility, 7308 Airport Road, W. Jordan, UT, on June 9 at noon. Trustees Vitek and Erskine indicated that they were interested in attending.

The AMCA Legislative Conference was held in Washington, D.C. on May 5-7, 2014. There were nine individuals from Utah in attendance representing South Salt Lake Valley MAD, Magna MAD, Weber MAD, Box Elder MAD and this District. Trustee Liddle, Interim Assistant Manager Hardman and Manager Dickson were in attendance. The Utah delegates divided up into two groups and visited all six Utah legislative offices. The three issues that were discussed were:

the requirement for mosquito abatement districts to have an NPDES permit under the Clean Water Act to apply pesticides to water, Epidemiology and Laboratory Capacity Grants from the Centers for Disease Control and Prevention to state health laboratories for West Nile Virus detection and the inability of some mosquito abatement districts to have access to control mosquitoes on US Fish and Wildlife Refuges.

Manager Dickson gave a presentation on the effects of West Nile Virus on birds and Birdwatchers at the 2014 Great Salt Lake Forum at Fort Douglas on May 9. Trustees Wilson and Liddle also attended the meeting.

The Davis-Salt Lake Aerial Spray Authority (DSLASA) will hold its quarterly Board Meeting at the MAD-Davis in Kaysville on June 12 at 5:00 PM.

9. Manager's Report:

There were no service requests for mosquito control during April. There were several calls asking the District to take their names out of the District data base on ornamental pools after Sally sent a letter and one month's pool treatment out to all of the 500 plus ornamental pool owners in Salt Lake City. At the peak in popularity of ornamental pools, the District had nearly 1,100 on record. That number has dropped to just over 1,000. The District has started delivering mosquito fish to these pools.

Twenty seasonal employees have been hired, including an individual to serve as a maintenance assistant under the District Mechanic. Sixteen of the seasonal employees are currently working and have all received their pesticide applicators license. The Utah Department of Agriculture and Food is allowing the District to proctor the pesticide exams at the District by way of the internet.

There was no spraying for adult mosquitoes during April. Limited aerial larvicide missions began during the first week of May.

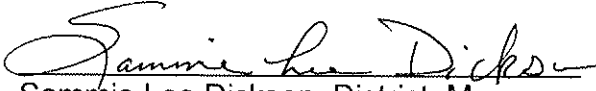
The UASD 2014 spring newsletter had a feature article on the District. A paper on the eared grebe and bald eagle die off from West Nile Virus was published in PLOS Current Outbreaks, April 18, 2014. Manager Dickson was one of several co-authors.

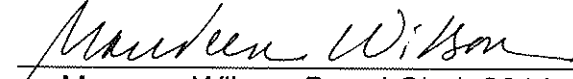
10. Probable Agenda Items for the June 19, 2014, Public Hearing and Board Meeting:

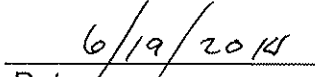
At 6:00 PM on June 19, the District will hold a public hearing for the discussion of amendments to the 2014 Budgets and proposed 2015 Budgets. Immediately following the Public Hearing at 6:20 PM will be the June Board Meeting. The following items will be placed on the June 19, 2014, Board Meeting Agenda: presentation of the audit for the year ending December 31, 2013, and an update on the expected start date for the new Assistant Manager.

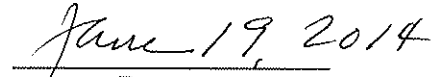
11. **Adjournment:**

Trustee Liddle made a motion to adjourn the May Board Meeting. The motion was seconded by Trustee Vitek and passed with a unanimous vote. The meeting was adjourned at 2:04 PM.


Sammie Lee Dickson, District Manager


Maureen Wilson, Board Chair 2014


Date


Date

