

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
April 17, 2014
BOARD MEETING**

1. Roll Call:

Presiding: Maureen Wilson, Board Chair 2014

Time: 12:30 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Maureen Wilson, Chair 2014
Todd Erskine, Vice Chair
La Vone Liddle

Trustees Excused: Dr. Dagmar Vitek

Others Present: Sally Beagley, District Secretary
Jason Hardman, Interim Assistant Manager

All of the Board Members took a few minutes to reminisce about Trustee Gayle 'Deac' Thomas who passed away on March 20, 2014. Trustee Thomas was known for his love of life, kindness to everyone and willingness to give of his time and energy.

2. Approval of the March 20, 2014, Minutes of the March Monthly Board Meeting:

Trustees Liddle and Erskine offered the following corrections to the pending minutes: item #2, first sentence, replace 'Trustees' with 'Trustee'; item #5, in title, capitalize 'Government', and in the second sentence capitalize 'Safety Officer'; and in item #7, change the seventh sentence to read, 'Since the total of the 72 replacement batteries would be \$1,152.00, Manager Dickson sent an email to all Board members requesting approval for what he termed as an 'emergency purchase.' Trustee Liddle made a motion to accept the March 20, 2014, Minutes of the March Board Meeting with the above corrections. Trustee Erskine seconded the motion and it passed with a unanimous vote.

3. Presentation of March 2014 Financial Statements and Approval of Bills for Payment:

Interim Assistant Manager Hardman reviewed the March financial statements with the Board. All expenditures in excess of \$500 were reviewed. A review was also made of any budget line items that were over the expected percentage of spending for this time of the budget year.

Expenses for March totaled \$207,354.73 with \$207,354.73 from the General Fund and \$0.00 from the Capital Projects Fund. Trustee Erskine made a motion to accept the March financial statement and to pay the bills as presented. The motion was seconded by Trustee Liddle and passed with a unanimous vote.

4. Mayor's Office Notification of Board Vacancy:

Manager Dickson has contacted Holly Hilton of the Mayor's Office who is in charge of coordinating appointments to boards which have members appointed by the Salt Lake City Mayor, to let her know of the recent vacancy on the District's board. Ms. Hilton said that the Mayor is interested in seeing more women and minorities on boards. Manager Dickson explained that the District's Board currently has three women, but no minorities on the Board. The Board does have three members from District 6 and would like to get a new Board Member from a different district within the city.

5. 2013 Property Tax Final distribution:

The District received \$2,025,318.98 from property taxes and fee-in-lieu for the 2013 taxing year. This is \$51,318.98 more than was budgeted. When the 2014 Budget is opened up in June, the additional revenue will be added.

6. GPS Hardware and Software Purchase Approval:

Interim Assistant Manager Hardman explained to the Board that currently the District is using hand held GPS devices to locate and record operational field data. These devices require that IT Specialist Dewsnup stay after normal working hours to download each day's data onto the District's server. Unfortunately the current system does not allow the data from all of the hand held devices to synchronize with one another. The District is now looking at moving toward a new system that will allow tablet devices to record field data and then automatically download all data when the device gets within range of the District's Wi-Fi network. After downloading the data, the system then synchronizes the information to all of the District's devices. The new system would allow a lot more flexibility in managing field work and coordinating work that is being done. To replace half of the District's hand held Trimble GPS devices (seven) with tablets will cost \$1,673.00. The software to operate those devices will cost an additional \$2,500 per year. The board took no action on this item.

7. Facility Maintenance:

Interim Assistant Manager Hardman reviewed several facility maintenance issues that were considered by Manager Dickson as 'emergency repairs.' These included: replacement of a wall mounted water heater in the fish rearing room, at a cost of \$685; repair of two valves in the boiler heating system of the pesticide storage building, costing \$1,477.00; and, the replacement of the stolen sprinkler system back flow preventer, costing \$1,932.51. A metal cage has been installed

over the back flow preventer to hopefully reduce the chance of it being stolen again.

Manager Dickson has brought in an electrician to replace three outside security lights. The lights will cost \$269.00 each plus the electrician's fee for the installation.

8. Report on Attended and Reminder of Upcoming Meetings:

Staff members Hardman, Feragen, Salt and Dickson attended the Wyoming Mosquito Control Association Meeting in Evanston, WY, on March 25. Manager Dickson presented a talk on 'Challenges with Aerial Spraying.'

Trustees Liddle and Wilson, six staff members and fourteen seasonal employees attended the Utah Mosquito Abatement Association Annual Workshop held on Saturday, April 12, 2014, at the Utah Local Government Trust offices in North Salt Lake. Manager Dickson presented a talk on 'West Nile Virus.'

The Utah State Auditor's Office will be holding Board Member training at the Utah State Capitol complex, east building on April 29, from 6:00 until 9:00 pm. Manager Dickson is planning on attending this meeting.

The AMCA Legislative Conference will be held in Washington, D.C. on May 5-7, 2014. Registration, hotel arrangements and airline tickets have been acquired for Trustee Liddle, Interim Assistant Manager Hardman and Manager Dickson plan to attend this meeting.

9. Manager's Report:

Sally Beagley reported that we have had a couple of service requests about dirty swimming pools. Since the type of mosquitoes that will come from this type of source will not start appearing until the middle of May, the callers were asked to be patient to see if their neighbors clean up the pools before that time. If the pools are not cleaned up by then, then they should call the District again and we will follow up for them.

Interim Manager Hardman reported that all seasonal positions have now been filled, eighteen in all. However, we are still considering hiring a person to help John Feragen with facility maintenance through the summer.

The start of the mosquito season has been extremely slow due to both cooler temperatures and lack of standing water. Other MAD's in the area are reporting the same situation.

VDCI will be calibrating their spray airplanes on April 28 at the Ogden Hinckley Airport.

12. Probable Agenda Items for the May 15, 2014, Board Meeting:

The following items will be placed on the May 15, 2014, Board Meeting

Agenda: attendance at the AMCA Washington Conference, attendance at the 2014 Great Salt Lake Forum at the University of Utah on May 7-9, 2014, a possible update on the die-off of bald eagles from West Nile Virus and first full month of the season's mosquito control.

The May 15, 2014, Board Meeting will be preceded by a box lunch at noon with the meeting to begin at 12:30 PM at the District office.

13. Adjournment:

Trustee Erskine made a motion to adjourn the April Board Meeting. The motion was seconded by Trustee Liddle and passed with a unanimous vote. The meeting was adjourned at 1:05 PM.

Jason C. Hardman
Jason C. Hardman Interim Assistant Manager

6-20-2014
Date

Maureen Wilson
Maureen Wilson, Board Chair 2014

June 19, 2014
Date