

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
October 17, 2013
BOARD MEETING**

1. Roll Call:

Presiding: La Vone Liddle, Chair 2013 (agenda items 1 – 8, 11 & 14) (left meeting at 1:29 PM)
Maureen Wilson, Vice-Chair 2013 (agenda items 9 - 10 , 12 – 13, 15 – 16)

Time: 12:30 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: La Vone Liddle, Board Chair
Maureen M. Wilson, Vice Chair
G.E. 'Deac' Thomas
Dr. Dagmar Vitek
Todd Erskine (via conference telephone)

Trustees Excused: None

Others Present: Sammie Lee Dickson, Ph.D., Manager
Banugopan Kesavaraju, Ph.D., Assistant Manager/Biologist
Edward Butterfield, RDA SLC
D.J. Baxter, RDA SLC

2. Discussion and Approval of RDA SLC Extension of West Capitol Hill Project:

D.J. Baxter and Edward Butterfield, representing the Redevelopment Agency of Salt Lake City, were in attendance at the meeting to discuss the possible extension of the West Capitol Hill Project. The West Capitol Hill Project is due to expire in 2017 but the RDA would like to extend it to 2021 to build a library at 600 North and 300 West and to modify intersections on 300 West from 1200 North to North Temple improving the safety of pedestrians crossing that street. The extension would modify the current budget cap from \$5.27 million to \$8.87 million. Like the Central Business District Project, the RDA is proposing a 25% share-back of the \$3.6 million tax increment with the taxing agencies. Manager Dickson believes this will result in a revenue neutral situation for the District's budget.

This will be the first year that the District will be the agency casting the vote on the RDA Board for the four small taxing agencies - Metropolitan Water, Salt Lake City Libraries, Central Utah Project and the District. Manager Dickson

Maintenance Assistant, Field Supervisors Andrew Dewsnup and Jason Hardman, two step increases (3.0%). Manager Dickson is not eligible for a step increase as he is at the top of the pay scale for his position. Manager Dickson and Assistant Manager Kesavaraju left the meeting so that the Board could speak freely in discussing the employees' compensation.

Manager Dickson and Assistant Manager Kesavaraju rejoined the meeting. Trustee Wilson made a motion that the Board approve Manager Dickson's recommendations for the employees 2013 salary compensation, the 2013 step table be increased by the cost of living, 1.5%, that staff members Dewsnup, Hardman and Salt receive a two step (3.0%) increase in merit pay, Manager Dickson to receive no merit increase and the remaining staff to receive a 1.5% merit increase. The motion was seconded by Trustee Thomas and passed with a unanimous vote.

6. Discussion and Approval of the 2014 Tentative General and Capital Project Funds Budgets:

Manager Dickson presented a draft of the 2014 Tentative Budget. The 2014 Tentative General Fund Budget lists total revenues and expenditures of \$2,063,000; this is a 1.4% increase over the 2013 Budget. The 2014 Tentative Budget will increase the amount spent in administration by \$40,000 and decrease the amount budgeted for spraying. Eighty-eight thousand dollars are budgeted to be transferred from the Capital Projects Fund to the General Fund. This amount may be lowered if there is any carry-over money from the 2013 General Fund Budget.

Trustee Erskine made a motion to approve the 2014 Tentative Budget as presented by Manager Dickson. The motion was seconded by Trustee Vitek and passed with a unanimous vote.

The hearing to discuss the final 2014 Budgets is scheduled for Thursday, December 19, 2013, at 6:00 pm. The December Board Meeting, which will have an agenda item to approve the 2014 Budgets, will be held immediately following the 2014 Budgets Hearing.

7. Election of 2014 Board Officers:

The current Board Vice-Chair, Maureen Wilson, as per the District By-laws, will assume the position of Board Chair at the January Board Meeting. Trustee Wilson made a motion to elect Trustee Erskine as the Board Vice-Chair for 2014. Trustee Thomas seconded the motion which passed with a unanimous vote.

The immediate past-chair is eligible to go to the AMCA legislative conference in Washington, D.C. Trustee Liddle will be the eligible board Member to attend that meeting in May 2014. Both the Vice-Chair and Chair are eligible to attend the AMCA Annual Meeting. Trustees Wilson and Erskine will be eligible to attend the meeting to be held in Seattle, WA, on February 2 -6, 2014.

the possibility of very minor health effects that could result from pesticide use. The EEP supports the mosquito abatement in Utah and underscores the importance of this program in promoting the continued health of Utah's residents. In closing, the EEP recommends that concerned citizens take steps to protect their own health by consulting their physician if they feel they have experienced an unhealthy exposure to pesticides.'

10. Liability Insurance Dividend:

The District's premium for general liability insurance was \$15,187 for 2013 from the Utah Local governments Insurance. The District received a dividend check from the ULGT for \$3,489.50.

11. Approval of Bid for Educational T-Shirts:

The District's educational specialist, Greg Jensen, has estimated that he will need 2,952 t-shirts to give out to the elementary aged children that he makes presentations to this winter. Manager Dickson asked Mr. Jensen to prepare a scope for the t-shirts and the printing that will be placed on both sides of the shirt. A notice was placed on the Utah Public Notice Website for a bid to provide the shirts. Three bids were received: Clark Screen Printing, \$2.72 per shirt for a total of \$8,206.56, Open Aire Screen Printing, \$2.89 per shirt for a total of \$8,531.28 and Silt Ink SLC LLC, \$3.39 per shirt for a total of \$10,007.28. A motion was made by Trustee Vitek to accept the bid from Clark Screen Printing to provide 2,952 t-shirts as per the specifications of the bid for a total cost to the District of \$8,206.56. The motion was seconded by Trustee Wilson and passed with a unanimous vote.

12. Report on Attended and Reminder of Upcoming Training / Meetings:

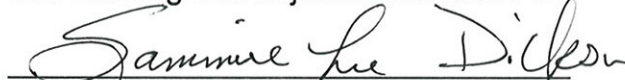
The UMAA Annual Meeting was held October 6-8, 2013, at Ruby's Inn, Bryce, Utah. Trustees Wilson, Erskine and Vitek along with eight staff members and two interns attended the meeting. Manager Dickson gave two presentations, one on a new formulation for catch basin treatments and the other in the Trustees training session. Assistant Manager Kesavaraju gave a talk on his research in India last winter. The two interns each gave a talk on the research projects that they worked on this summer at the District.

The Utah Association of Special Districts Annual Meeting will be held in Provo, November 6-8, 2013. Trustees Liddle, Wilson, and Erskine will attend along with Assistant Manager Kesavaraju and Manager Dickson.

The Annual Meeting of the American Mosquito Control Association will be held in Seattle, Washington, from February 2 through 6, 2014. Trustees Wilson and Erskine are eligible to attend this meeting.

16. Adjournment:

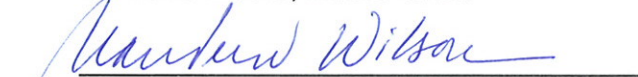
Trustee Thomas made a motion to adjourn the October Board Meeting. The motion was seconded by Trustee Vitek and passed with a unanimous vote. The meeting was adjourned at 2:12 PM.


Sammie Lee Dickson, District Manager

11/21/2013
Date


La Vone Liddle, Board Chair

11/21/2013
Date


Maureen Wilson, Board Vice-Chair

11/21/2013
Date